

DEVON AUDIT PARTNERSHIP COMMITTEE

21 June 2017

Present:-

Devon County Council:

Councillor J Mathews

Plymouth City Council

Councillor Dr J Mahony

Torbay Council

Councillor J O'Dwyer

Torrige District Council

Councillor P Hackett

Apologies:

Councillors A Tyerman (Torbay Council) and C Slade (Devon County Council)

* **1** **Election of Chairman**

RESOLVED that Councillor Mahony be elected Chairman for the ensuing year.

* **2** **Election of Vice-Chairman**

RESOLVED that Councillor Hackett be elected Vice-Chairman for the ensuing year.

* **3** **Minutes**

RESOLVED that the Minutes of the meeting held on 15 March 2017 be signed as a correct record.

* **4** **Items Requiring Urgent Attention**

There was no item raised as a matter of urgency.

* **5** **2016/17 Revenue Outturn Position**

The Committee considered the Report of the Head of Devon Audit Partnership (CT/17/48) setting out the revenue outturn position and changes between month 10 and year end, the balance sheet as at 31 March 2017, the Accounting Statement and the Annual Internal Audit Report for 2016/17.

In response to Members' questions, the Head of Devon Audit Partnership explained that redundancy payments were borne by the Partners of Devon Audit Partnership, whilst acknowledging the existence of debtors at year end and the potential for setting up a bad debt provision.

It was **MOVED** by Councillor Mathews, **SECONDED** by Councillor O'Dwyer and

RESOLVED

(a) that the Devon Audit Partnership Revenue Outturn Position Report 2016/17 be noted and that approval be given for the Chairman to sign the Annual Governance Statement at Appendix 2;

(b) that the Devon Audit Partnership Management Responses set out at Appendix 4 be endorsed.

* **6** **2016/17 Annual Report**

The Committee considered the Report of the Head of Devon Audit Partnership (CT/16/49) outlining the progress made by the Partnership during the course of the year; the ongoing development of arrangements with partners, including Torridge and Mid Devon Councils, and the continued high level of customer satisfaction achieved.

Members discussed, in particular, the Internal Audit Performance indicators relating to staff turnover and sickness.

It was **MOVED** by Councillor Mathews, **SECONDED** by Councillor O'Dwyer and

RESOLVED

(a) that revised Internal Audit Performance Indicators and targets be considered by the Head of Devon Audit Partnership and an update provided at a future meeting;

(b) that the Devon Audit Partnership Annual Report 2016/17 be noted.

* **7** **Impact of Membership Changes and Future Division of Surpluses/Deficits**

The Committee considered the Report of the Head of Devon Audit Partnership (CT/17/47) on the impact of the membership change on the quorum and current and future division of surpluses/deficits between partners.

Members discussed, in particular, the impact quorum requirements had on future deliberations.

It was **MOVED** by Councillor O'Dwyer, **SECONDED** by Councillor Mathews and

RESOLVED

(a) that from April 2017 the Committee notes that the quorum for the Devon Audit Partnership be "*one member from each partner*" with each partner having two representatives;

(b) that from April 2017 the Committee notes that the distribution of surpluses/deficits for the Devon Audit Partnership be based on contribution rates, rather than FTE numbers;

(c) that the quorum of the Committee be reviewed next year.

* **8** **Partnership Working with Mid Devon District Council**

The Chairman welcomed Councillors Evans and Radford from Mid Devon District Council who were attending as observers of the meeting.

The Committee considered the Report of the Head of Devon Audit Partnership (CT/17/50) on partnership working with Mid Devon District Council.

It was **MOVED** by Councillor Hackett, **SECONDED** by Councillor O'Dwyer and

RESOLVED

(a) that the delivery of Internal Audit management services to Mid Devon District Council by way of a service level agreement for the period May 2017 to end of July 2017 be noted;

(b) that Mid Devon District Council becoming a non-voting partner of the Devon Audit Partnership with effect from August 2017 be endorsed;

(c) that the request from Mid Devon District Council to join the Devon Audit Partnership as a full member from April 2018 be endorsed.

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Future meetings

15 November 2017; 7 March 2018 and 20 June 2018.

***DENOTES DELEGATED MATTER WITH POWER TO ACT**

The Meeting started at 10.30 am and finished at 11.39 am